

## **Call Number 1 for Short Term Scientific Missions (STSM) Applications**

**COST Action CA15203 Mitochondrial fitness mapping  
MITO-EAGLE: Evolution - Age - Gender - Lifestyle - Environment**

1st Call for STSM Applications for Missions occurring between  
**November 1<sup>st</sup> 2016 and March 25<sup>th</sup> 2017**

### **Purpose of a Short Term Scientific Missions (STSM)**

STSM facilitates Researchers from COST Countries participating in **COST Action CA15203** to go to an institution, organisation or research centre in another participating COST Country to foster collaboration and to perform empirical research. Participation of "**Early Career Investigators**" (ECI) in STSM is particularly encouraged. An applicant can be considered as being an ECI when the time that has elapsed between the award date of the applicants PhD and the date of the applicants first involvement in the **COST Action CA15203** does not exceed 8 years. PhD students are also eligible to partake in STSMs.

### **Specific information concerning STSM**

STSMs can have a duration of between **5 days and 90 days** (and up to 180 days if the applicant is an ECI – see definition of ECI above).

All STSM activities must occur in their entirety within the dates specified above.

### **STSM Budget for 1<sup>st</sup> Call**

The Management Committee of **COST Action CA15203 Mitochondrial fitness mapping - MITO-EAGLE: Evolution - Age - Gender - Lifestyle - Environment** has allocated a total budget of **3000 EUR** for up to **2 STSMs (2x1500 EUR)**.

The amounts granted for each individual STSM will be determined during the evaluation process by the formally appointed person(s). The selection of applicants is based on the scientific scope of the STSM application which must clearly compliment the overall objectives of the Action.

**Deadline for applications to be submitted: November 1<sup>st</sup> 2016**

**Notification of application outcome: November 3<sup>rd</sup> 2016**

## How to apply for an STSM:

Interested researchers can apply by following the directions provided below and submitting their application and supporting documents to the **STSM Coordinator: Magdalena Labieniec-Watala: [magdalab@biol.uni.lodz.pl](mailto:magdalab@biol.uni.lodz.pl)** by the deadline of the **November 1<sup>st</sup> 2016**.

### THE APPLICATION PROCESS IS AS FOLLOWS:

1. All applicants must carefully read the funding rules detailed in Section 7 of the COST Vademecum. This document is available at: <http://www.cost.eu/participate/guidelines>.
2. All applicants must register for an e-COST profile at <https://e-services.cost.eu/> - adding their bank account details to their profile.
3. All applicants must obtain a letter of invitation from the Host institution confirming that they can undertake the STSM on the given dates prior to submitting an application.
4. All applicants must complete, submit and download their STSM applications online at: [www.cost.eu/STSM](http://www.cost.eu/STSM).
5. All applicants must send their submitted STSM application form and the relevant supporting documents to **Magdalena Labieniec-Watala: [magdalab@biol.uni.lodz.pl](mailto:magdalab@biol.uni.lodz.pl)** for evaluation before the application submission deadline expires.

The list of supporting documents to be submitted for the evaluation are:

- a. **Letter of invitation** to the applicant from a senior researcher affiliated to the Host institution
  - b. The submitted **STSM application form** (downloadable when the online application is submitted – see point 4 above)
  - c. A **motivation letter** including an overview of the proposed activities that will be performed which must contain a plan of work for the visit highlighting the proposed contribution to the scientific objectives of the respective COST Action;
  - d. A **letter of support** from the Home Institution;
  - e. A Full **C.V.** (including a list of academic publications – if applicable).
6. The application will then be assessed by the formally delegated person **Magdalena Labieniec-Watala** against the perceived contribution that the proposed visit will make against the scientific objectives outlined in the Action's Memorandum of Understanding (MoU).
  7. The applicant will be formally notified of the outcome of their STSM application by **Magdalena Labieniec-Watala** on November 3<sup>rd</sup> 2016
  8. Within 30 days from the end date of the STSM, the successful applicant must submit a scientific report to the Host institution and to the **Magdalena Labieniec-Watala**. The applicant is also responsible for acquiring an official acceptance letter/Email confirmation of acceptance from a senior Researcher affiliated to the Host institution formally accepting the scientific report. This formal acceptance of the scientific report has to be sent to the **Grant Holder** and the **STSM Coordinator (Magdalena Labieniec-Watala)** for archiving purposes.

**Failure to submit the scientific report within 30 days from the end date of the STSM will effectively cancel the Grant.**

(Please note that the COST Association can request additional information to substantiate the information contained within the documents submitted by STSM applicants).